



Code Enforcement Office Use Only

Application#: _____
Date Issued: _____
Issued By: _____
Date Returned: _____
Status: _____

METERED PARKING SPACES LEASE APPLICATION

(Customer Parking Only, Patient Parking Only, Patient Loading and Unloading Only, Loading Zone Signs and Any Other Related Signs)

****A NON-REFUNDABLE APPLICATION FEE OF \$25.00 MUST BE SUBMITTED WITH THIS APPLICATION****

APPLICANT'S INFORMATION:

APPLICANT'S NAME: _____

ADDRESS: _____

PHONE NUMBER: _____ EMAIL: _____

BUSINESS INFORMATION:

NAME OF BUSINESS: _____

ADDRESS: _____

PHONE NUMBER: _____ EMAIL: _____

TYPE OF SIGN REQUESTED (please check one):

- Customer Parking Only
- Patient Parking Only
- Patient Loading and Unloading Only
- Loading Zone
- Other (please describe): _____

HAVE ALL LICENSES, PERMITS, AND INSPECTIONS BEEN OBTAINED FOR THE BUSINESS, AND PAID IN FULL?

- YES
- NO
- *If No, please explain: _____

IS THERE OFF-STREET PARKING AVAILABLE FOR YOUR CUSTOMERS/PATIENTS? YES NO

IS THERE METERED PARKING AVAILABLE IN FRONT OF OR NEAR YOUR BUSINESS? YES NO

APPLICANT'S SIGNATURE: _____ DATE: _____

FOR OFFICE USE ONLY. APPROVED DENIED

*If denied, reason for denial: _____

Signature of Code Enforcement Officer

Date: _____

METERED PARKING SPACES LEASE

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PLEASE READ BEFORE COMPLETING THE ATTACHED APPLICATION

1. **A NON-REFUNDABLE APPLICATION FEE OF \$25.00 MUST BE SUBMITTED ALONG WITH THIS APPLICATION.** Applications submitted without the \$25.00 application fee will not be accepted.
2. Upon approval of this application, an **\$80.00** installation fee must be paid to the City of Hazleton's Code Enforcement Office. No signs will be erected until these fees are paid in full.
3. There is a monthly sign fee of **\$72.00** for the first sign, **\$144.00** for the second sign, and **\$216.00** for the three or more signs.
4. Please return completed application, along with the \$25.00 non-refundable application fee, to the City of Hazleton's Code Enforcement Office, City Hall, 40 North Church Street, 1st Floor, Hazleton, PA, 18201.
5. **NO APPLICATIONS WILL BE APPROVED UNTIL ALL LICENSES, PERMITS, AND INSPECTIONS HAVE BEEN ACQUIRED BY THE BUSINESS, AND THE BUSINESS IS IN COMPLIANCE WITH ALL HEALTH AND CODE REGULATIONS OF THE CITY OF HAZLETON.**

SIGN APPLICATION NUMBER _____ - _____.
DATE RECEIVED ____/____/____.

CUSTOMER PARKING ONLY, PATIENT PARKING ONLY,
PATIENT LOADING AND UNLOADING ONLY, LOADING
ZONE, AND OTHER BUSINESS RELATED SIGNS