



**City of Hazleton  
Office of Code Enforcement  
COMPLAINT FORM**

*Code Complaints must have a complainant's name and valid contact information. Complaints will not be processed without this information. Should the need arise for legal proceedings against the property violation address, complainant may be subpoenaed to testify in court. Complaint forms received with missing information will not be processed.*

**PLEASE PRINT**

**Date of Complaint** \_\_\_\_\_

|                              |              |
|------------------------------|--------------|
| Office Use Only              |              |
| Code Officer Assigned _____  |              |
| Complaint Received by: _____ |              |
| Recorded on: _____           | File # _____ |
| Date of Completion _____     |              |

**NAME OF PERSON MAKING COMPLAINT** \_\_\_\_\_

**ADDRESS OF PERSON MAKING COMPLAINT** \_\_\_\_\_

**CITY / STATE / ZIP** \_\_\_\_\_

**PHONE NUMBER** \_\_\_\_\_ **EMAIL** \_\_\_\_\_

Received VIA (circle one)   Letter   Email   HPD   HFD   Utility Company   Code Officer Discovery

**PROPERTY COMPLAINT INFORMATION**

**PROPERTY OWNER (If known)** \_\_\_\_\_

**ADDRESS OF VIOLATION** \_\_\_\_\_

**DESCRIPTION OF COMPLAINT** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**CODE ACTION TAKEN**

|   |                                 |
|---|---------------------------------|
| CHECK ONE   |                                 |
| _____ DISMISSED FOR LACK OF INFORMATION ON FORM   | _____ ABATED BY CODE / HEALTH   |
| _____ NOTICE (POSTED, NOV WRITTEN)                | _____ UNFOUNDED                 |
| _____ REFERRED TO HPD / HFD / SEWER / WATER / PPL | _____ ABATED BY OWNER OR TENANT |
| _____   | _____ OTHER                     |